



## LOWE Guardians Engineer (Electrical)

**Version** 1.0

**Dated** November 2020

---

Lowe are the leading independent property guardian company who specialise in providing property owners with a professional, efficient and low-cost solution to the issues arising from having a vacant building. In turn, we provide quality, inspiring and affordable accommodation for London's young professionals, key workers and creatives. We have a desire to do things differently and to disrupt the property guardian market for the better.

---

Lowe Guardians, currently manages in excess of 600 bedrooms and in excess of 60 properties in and outside of London. As part of the the engineering team you will be visiting our properties to be the eyes and ears on the business. You will attend the buildings as requested by the Helpdesk Manager or Line Management, to complete remedial and planned works to the building. You will be expected to provide key updates and feedback and feedback the the property services team. As part of Lowe Guardians, you will also be expected to be the conduit of information with the Guardians. You will be require to provide support and access to key contractors, suppliers and building owner representatives. All engineers works are to be captured on our property CAFM tool, Fixflo.

This is an exciting opportunity to work within a small team in a fun and dynamic organisation, with a laid back approach with a customer centric approach.

---

### KEY RESPONSIBILITIES

- Organise and carry out remedial and planned works to go ahead at our properties
- Ensure all the works at the property are complete to a high standard and Health & Safety is at the forefront of what you do.
- Report back to the Property services Helpdesk status of works, including the need for additional support or materials
- Electrical; on going electrical maintenance, electrical installations within our properties, fault finding and testing and inspection to the 18th edition. As such you must have the relevant certifications.
- Plumbing skills; such as shower repairs, tap repaired, installing washing machines, replacing taps, replacing mixer values, installation of isolation points, remedial repairs and removal of pipework
- General building maintenance; painting, plastering tiling, and silicone repairs
- Carpentry skills; such as pitching installation, counter tope door repairs and adjustments
- Locks; replacement and adjustment
- Boilers systems; understanding how the associated plat works with a boiler and how to reset the plant



- Engage with the Fixflo CAFM package to update on all tasks in a timely manner
  - Co-ordinate with the property services team to ensure works are carried out in a timely and organised manner
  - To support the fit out teams where needed
  - To complete reasonable tasks as requested by the Property Services Team
- 

#### ROLE PROFILE

- Self motivated, problem solver with first class customer service skills and from a maintenance background, who is will to push themselves and achieve results
- Ability and presence to be proactive and work on own initiative
- Ability to deliver accurate and clear communications in writing, face to face or by telephone
- Electrically qualified with test and inspection qualified, with a minimum experience of 5 years
- Previous experience as a Qualifying Electrician
- Previous Building Maintenance background with a minimum of 3 years experience.
- Comfortable working in a dynamic, evolving and target driven environment
- Positive, outgoing and enthusiastic approach to complete work at a high quality at all times
- Forward thinking with a strong and confident personality
- Able to work professionally and calm under pressure
- Ability to be able to prioritise workload, efficiently manage diary and time sheets
- Enthusiasm for identifying and embracing new ways of working and good practices
- Desirable - Previous experience within the Property industry

Name \_\_\_\_\_

Signature \_\_\_\_\_

Dated \_\_\_\_\_