



## UNLOCKING ASPIRATIONS THROUGH AFFORDABLE HOUSING

### MAINTENANCE OPERATIVE

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LOWE are the leading independent property guardian company who specialise in providing property owners with a professional, efficient, and low-cost solution to the issues arising from vacant buildings. In turn, we provide quality and affordable accommodation for London's young professionals, keyworkers and creatives. We have a desire to do things differently and disrupt the property guardian market for the better.

We are looking for a new team member to join our Property Services team. The ideal candidate must have experience in property maintenance and carry out a wide range of tasks (both skilled and unskilled) – as well as being highly organised, with an exceptional attention to detail and excellent communication skills. This is a fantastic opportunity to work directly with our portfolio of guardian properties and be a part of a growing business with ambitious plans for the future.

### KEY RESPONSIBILITIES

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- Carrying out independent visits to LOWE properties to carry out remedial issues raised by property guardians as coordinated by the maintenance helpdesk
- Plumbing skills; including shower repairs and replacements, replacing mixer taps/valves, tap repairs and replacements, installation of isolation points, remedial repairs and removal of pipework, fault fixing boiler issues
- Carpentry skills, such as installing fire doors, countertop repairs and installation, building partition walls
- Locks; replacements and adjustments
- Electrical skills; lighting and basic fault finding
- Completing all works following appropriate health and safety standards
- Clear waste where necessary
- Assist with Property Set Ups and Hand Backs where required
- Liaising with Head Guardians, Guardian Representatives and Health & Safety Marshals across LOWE properties to ensure they have regular refresher training on Health & Safety (e.g. weekly fire alarm testing and fire escape routes)
- Weekly meeting with Head of Guardian Services and Property Services

### ROLE PROFILE

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- 3+ years' experience in a property maintenance, property management or inspection role
- Excellent communication, reporting and organisational skills
- A positive, outgoing, and enthusiastic attitude
- Self-motivated, problem solver with first class customer service skills, who is willing to push themselves and achieve results
- Ability to prioritise workload and efficiently manage diary to achieve results
- Enthusiasm for identifying and embracing new ways of working and good practice

## BENEFITS

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- Competitive salary and annual performance-based bonus
- 25 days holiday (+ birthday day off)
- Regular social events and team outings